



Role Description

Position:	Chief Executive
Time commitment:	1.0 FTE Part-time and/or flexible working arrangements can be negotiated and will be considered favourably.
Location:	Adelaide CBD, South Australia
Key Relationships:	Responsible to the Directors of the ENGAGE Work Faith Board. Leads staff, contractor and volunteer positions. Connects with donors and key supporters. Partners with Churches and related faith-based organisations. Engages with people who are: • exploring and/or growing their faith in Jesus Christ, or • are mature Christians, particularly as it relates to evangelism in the work environment.
Remuneration:	A remuneration package will be negotiated based on similar roles in other organisations with a salary and ministry expense allowance component. Direct expenses will be reimbursed with approval of the Board Chair or delegate. A professional development budget may be utilised with approval of the Board Chair or delegate.

About Engage Work Faith

Engage Work Faith (ENGAGE) is a South Australian faith-based organisation that exists to engage people in their workplaces with the good news of Jesus Christ. ENGAGE believes work and faith are connected, overlapping circles that help integrate people.

ENGAGE helps Christians in the workplace to be sensitive communicators of the good news of Jesus; the wider community to be exposed to real Christian faith and churches (and related faith-based organisations) by forging genuine and vibrant partnerships.

About the Role

The Chief Executive leads the prayerful and spiritual implementation of the ENGAGE Vision that faith in Jesus transforms the whole of your life, including your work and to engage people in their workplaces in South Australia with the good news of Jesus Christ.

The Chief Executive is responsible for implementation of the strategic pillars of ENGAGE and is the 'public face' of the organisation and undertakes themselves and facilitates others to preach, teach, train and expound the gospel of Jesus Christ and communicate the vision and work of ENGAGE.

As the Chief Engagement Lead, they create and maintain strong partnerships with donors and supporters, churches and their leaders, and related faith-based organisations.

The role leads the organisation including developing and executing the implementation plan; staff, contractor and volunteer management; budgeting and finances; fundraising and donor management; and compliance with regulatory requirements.

Position Outcomes

1. ENGAGE is unified around its Statement of Faith and the ministry is safeguarded from gospel dilution, immoral behaviour and models respectful engagement with not-yet-Christians in the public space.
2. ENGAGE's Vision, Strategic Pillars and Values are developed and enhanced in conjunction with the Board.
3. ENGAGE's Strategic Pillars creatively translated into ministry plans with a strong biblical basis and implemented effectively.
4. Partnerships are developed with like-minded individuals, churches and faith-based organisations.
5. Strong relationships are developed, maintained and enhanced with donors and supporters, Christians in the workplace and those exploring the gospel of Jesus Christ, particularly in how it relates to work.
6. The gospel and work of ENGAGE is communicated through preaching, teaching and a variety of different communication methods and activities.
7. The organisation is well managed through:
 - a. Spiritual leadership and a faith-based culture and ethos
 - b. Alignment with ENGAGE Values in all communications and activities.
 - c. Strong fundraising and partnership development
 - d. Proactive financial management, control and reporting.
 - e. Effective staff, contractor and volunteer management.
 - f. Continuous improvement in program and organisational management.
 - g. Efficient project management
 - h. Compliance with regulatory requirements, including but not limited to the *Work, Health and Safety Act 2012* (SA) and Australian Securities and Investment Commission (ASIC) and Australian Charities and Not-for-profit Commission (ACNC) requirements.

Qualifications, Experience, Qualities

Qualifications

- Desirable – Theological or Ministry Degree or Diploma

Experience

- Communicating the gospel in a variety of situations – preaching, teaching, workshops, guest speaker spots, small groups, individual conversations.
- Management of a small, not-for-profit, faith-based ministry team or organisation or similar.
- Desirable – Ministry experience in mission endeavours.
- Desirable – Experience or familiarity with workplace ministry, evangelism or mission.

Qualities

- Personal godliness and integrity, including being Christ-secure with a commitment to the gospel and meet the biblical standards for Christian leadership.
- View the Bible as integral to mobilising and training as well as proclaiming faith.
- Ability to connect with a wide range of people, ministries and organisations and create strong relationships and gospel partnerships.
- Ability to present the gospel of Jesus Christ and the Vision of ENGAGE in a variety of situations to connect with a wide range of people.
- Demonstrated commitment to evangelism and ability to connect and communicate well with people who do not identify as Christian.
- Ability to think strategically about implementing the vision of ENGAGE and translate that vision to programs and projects relevant to the current world context and within resourcing constraints.
- Seek to understand culture, people and trends as they relate to biblical truth.
- Ability to lead a small not-for-profit faith-based organisation, in particular fundraising and relationship with the Board.
- Empower and develop staff, contractors and volunteers, including effective delegation of responsibilities, as appropriate.

Other requirements

- Will be required to adhere to the Engage Work Faith Constitution, Vision and Values and Engage Work Faith policies and procedures.
- Uphold the ENGAGE Safe Ministry Policy and Code of Conduct and undertake relevant training.
- Will be required to undertake assessments and checks for working with vulnerable persons, National Police Check and bankruptcy (or similar) on a regular basis and provide the results to the ENGAGE Board.
- Current membership and regular attendance within a mainline Christian denomination, demonstrating an active Christian faith.
- Provide regular reporting to the Board, actively participate in performance reviews and commit to personal professional development and spiritual growth.
- After hours and weekend work will be required.
- Regional and interstate travel may be required.

- Current Driver's Licence and willingness to drive for metropolitan and regional engagements.